



# SUSTAINABLE SEAS TRUST

SUSTAINABILITY & POVERTY ALLEVIATION THROUGH EDUCATION

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## HEAD OF EDUCATION POSITION

Sustainable Seas Trust's (SST) education department is addressing the educational needs of communities, educators, learners, and other stakeholders regarding marine biodiversity and sustainability of which the management of plastic pollution is a high priority. The education team develops and provides educational materials on the marine environment and its threats, as well as undertaking teaching and capacity building with stakeholders throughout Africa. The goal is to develop resources that will be used by African countries to assist in policy development and the establishment of curricula on different aspects of the marine environment and its plastic pollution threats.

### Qualifications and Experience:

SST is inviting dynamic, self-motivated individual to apply for the position as Head of Education. The following qualifications and experience are required:

- A Master's degree, or higher qualification, in education or environmental science
- 7 – 10 years' proven experience in environmental education or environmental project management with proven involvement in communities
- Experience in curricula development and knowledge of what is required for the South African school curricula
- Proven capability in content development for educational for different age groups (learners, teachers, and adults in government and civil society)
- An understanding of the marine environment, sustainability and of plastics and the impacts of plastic pollution
- Experience and willingness to work in schools and other education facilities
- Strong leadership, public speaking, and interpersonal skills
- Excellent administrative, financial, and reporting skills
- Self-starter and passionate about marine conservation and community upliftment
- A sensitivity to cultural requirements in Africa
- The successful candidate must be fluent in spoken and written English. It would be an advantage, however, if the applicant has fluency in another African language such as French, Swahili, isiZulu, or isiXhosa
- A valid driver's license

### Responsibilities and Duties:

The candidate will report to the CEO and Executive Director of SST. Responsibilities and duties will include:

- Coordination of, and responsibility for, contractual obligations
- Grow an excellent education team, guide its activities, and develop new projects
- Provide leadership and management to the education team
- Produce effective and accurate public communications about SST and its education programmes



- Develop new courses, learning material and activities, which should be aligned with school curricula where possible
- Fundraise to enable the education team to reach its wide and growing stakeholder base
- Manage and grow the education budgets
- Narrative and financial reporting
- Grow and improve stakeholder relationships

**Based:** Port Elizabeth, Eastern Cape, South Africa

**Duration:** 1-year contract with renewal based on performance

**Start Date:** 04<sup>th</sup> January 2020

**Remuneration:** Salary scales for this position will be provided on request.

**How to apply:** Applications should be submitted to [education@sstafrica.org.za](mailto:education@sstafrica.org.za) by 30<sup>th</sup> November 2020. Please use the following email subject when you submit your application, **JOB APPLICATION: HEAD OF EDUCATION**. Your application should include:

- Letter of motivation
- Curriculum vitae
- Proof of qualification(s)
- Contact details of at least three references
- Evidence of employment demonstrating that the applicant has appropriate experience
- A portfolio demonstrating successes and skills

Shortlisted candidates will be contacted by the 13th December 2020.